



Intro to MySPS

MySPS is the Springfield Public Schools Employee Portal. It is the employee's source for news, announcements, and other important resources.

Home Page Overview: District Level Content



Applications Departments Help

Search...

- Announcements
- Applications
- Calendar
- District Documents
- Contact Info

Welcome to MySPS

MySPS is the Springfield Public Schools employee portal; your source for news, announcements, and resources tailored to your role.

News & Announcements

Events Calendar



Springfield Public Schools - 1550 Main Street, Springfield, MA 01103 - (413) 787-7100

The Springfield Public Schools is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religious creed, national origin, sex, gender identity, sexual orientation, genetic information, ancestry, age, handicap, or military service, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

Top Navigation

Applications Departments Help

Applications	This page is the central location for links to all SPS Systems and Applications (e.g. PowerTeacher, MyLearningPlan, SEEDS).
Departments	Dropdown list containing links to department pages. These pages and the content within are maintained by the respective departments. For Phase1 of MySPS the departments are Business Office, Communications, Facilities, Human Resources, Office of Instruction, OITA and Safety & Security
Help	Provides details on where to get support related to MySPS

Left Navigation

Announcements	Announcements	Location for all district wide announcements
Applications	Applications	A central list of all SPS applications
Calendar	Calendar	Location for details and dates of all District level events
District Documents	District Documents	A central resource for all cabinet approved policies and procedures
Contact Info	Contact Info	Search for SPS employee contact details



Contact Info Page

The Contact Info page is a searchable staff directory containing phone numbers and emails. You can search by staff name or department by typing in the search box. Details are displayed in the following format:

[Everything](#) [People](#) [Conversations](#) [Videos](#)

Relevance

Beattie, Kevin
 OITA
 beattiek@sps.springfield.ma.us

Applications Page

This page is the central location for links to all SPS Systems and Applications. It consolidates links that historically were available on the Staff page or Admin Resources page of the public website

Instructional (Professional Development, Interventions)



Data & Assessment



Search Capabilities

MySPS incorporates excellent search functionality, which reduces the amount time spent navigating and browsing to find documents and other resources. When looking for a document, enter key words in the search box in the top right corner of the site.

Department Pages

Each Department page in MySPS has a similar layout, however, the respective departments maintain the pages and content. Any questions regarding a department's content should be directed to the department site admin. Details can be located at the bottom of each department's home page.

- OITA
- FAQ
- Forms and Policies
- Helpful Links
- IT Self Service
- Resources
- Staff
- Videos and Media

OITA

The mission of the OITA's Instructional Technology group is to develop, implement and monitor essential technology courses/lessons and related assessments. Subsequently, all of our students will be empowered to realize their full-potential and lead fulfilling lives as life-long learners, responsible citizens and leaders in the 21st Century. In addition, the group provides professional development for staff that aligns with the 21st century expectations of life-long learners.

Announcements

Announcement
 There are no items to show in this view of the "Announcements" list.

Announcements	Department specific announcements
Calendar	Department specific events
FAQ	A list of frequently asked questions including links where appropriate to resources
Forms and Policies	Department specific forms and policies
Helpful Links	Links to external resources (e.g. Mass Retirement, Insurance, DESE)
Resources	Department specific training manuals, templates, videos, etc.
Staff	Detailing all department employees and links to their contact details